



OPERATING RULES FOR PRIA LOCAL CHAPTERS

The Property Records Industry Association (PRIA) was formed for the purpose of bringing together the major participants in the property records industry, including government officials, associations and business concerns, to:

- Identify opportunities for the industry to work together to improve the trustworthiness and effectiveness of the property ownership principles and financing methods that are the foundation of market capitalism in the United States and abroad;
- Acknowledge diversity of viewpoints on industry issues so as to identify areas of consensus within the industry leading to recommendations for and support of best standards and practices;
- Encourage adoption of such model standards and practices;
- Provide a clearinghouse for information about property-records-related principles, practices, systems, protocols and legislation; and
- Educate industry participants, legislators, law enforcement agencies and the public about the organization, role and function of the property records industry.

OPERATING RULES FOR PRIA LOCAL CHAPTERS (continued)

The specific charge given to PRIA Local is to provide a structure to improve local working relationships, open/enhance lines of communication and expand education opportunities for property records industry participants at the local level.

The following operating rules apply to PRIA Local:

1. Local property record industry groups will be organized to develop forums for the exchange of information at the local level. Such local working groups shall be referred to as PRIA Local Chapters.
2. A PRIA Local Chapter must include at least one PRIA member.
3. A PRIA Local Chapter elects from its membership two Chapter Co-Chairs, one each from the government and business sector. The term of office of the Chapter Co-Chairs is determined by the Chapter membership. Chapters must advise the National Coordinator for PRIA Local immediately when a co-chair position is vacant or a change occurs.
4. Each PRIA Local Chapter determines its own meeting schedule and frequency, as well as its own meeting agendas. Chapters must schedule at least one meeting each year. The National Coordinator for PRIA Local may suggest agenda items and presentations.

OPERATING RULES FOR PRIA LOCAL CHAPTERS (continued)

5. Participation in a PRIA Local Chapter does not require payment of PRIA membership dues. However, Chapter participants may be charged fees to recover specific Chapter costs (such as meal costs or meeting location costs).
6. Each chapter will provide the National Coordinator with a member/participant list, as well as meeting schedules, agendas and minutes on a timely basis, or at least annually. The National Coordinator for PRIA Local may establish reporting timelines.
7. Each chapter will receive a copy of the PRIA Local Operating Rules, at least annually, or as modified. Chapter participants will be advised to read the PRIA Local Operating Rules which will also be posted on the PRIA Local web pages at www.pria.us.
8. The National Coordinator for PRIA Local will provide a written report to the PRIA Board of Directors concerning the activities and accomplishments of the various PRIA Local Chapters, at least quarterly.
9. PRIA Local Chapters may only pursue the following functions:
 - a) Provide a structure to improve local and national industry related relationships;
 - b) Open/enhance lines of communication between local industry stakeholders and other bodies;
 - c) Encourage local adoption of PRIA model legislation, standards and best practices; and
 - d) Expand education opportunities for property records industry participants at the local level.

10. Formulation and development of national standards continues to be governed by the standard PRIA Operating Rules and the PRIA Intellectual Property Rights Policy. PRIA Local Chapters are encouraged to suggest issues needing national attention and to comment upon or respond to draft versions of national standards.

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