



Sample Agenda for Organizational Meeting

- Host(s) Name(s) & Location
- Date & Time

Welcome, Registration & Refreshments

Introduction to PRIA and PRIA Local

- Review PRIA's history and success
- Review PRIA Local's purpose & mission

How can PRIA Local help us work better together?

- Local issues and mutual concerns
- Communications and networking
- Education and accessing PRIA products
- Legislative issues

Moving Forward as a PRIA Local Chapter

- Chapter name
- Geographical area to be included
- Selection of Chapter Co-chairs
- Meeting schedule and location
- Next meeting date, time, location, host
- Suggestions for agenda items
- Assignments

Adjournment

Congratulations, your PRIA Local Chapter is on its way! Please report back to coordinator for PRIA Local calemand@pria.us